BID DOCUMENT

NATIONAL COMPETITIVE BIDDING

FOR

TENDER FOR SELECTION OF AGENCY FOR HIRING OF QUALITY VEHICLES FOR EdCIL (INDIA) LIMITED CORPORATE OFFICE, NOIDA AND TSG PROJECT OFFICE, NEW DELHI.

NIT No.: EdCIL/Admin./2(11)/2025-Travel/1

PART-II- FINANCIAL BID

EdCIL (India) Limited
(A Govt. of India Mini Ratna Enterprises) **'EdCIL House', Plot No. 18A, Sector- 16A NOIDA – 201301 (UP), INDIA**

Dated: 19/08/2025

This document is serially numbered from page number 01 to 05.

FINANCIAL BID

Instructions to Bidders

1. Financial Bid shall be submitted with full price details.

Financial Bid shall contain only the prices duly filled in as per the format given in Schedule of Rates provided in the tender document. Bidders need to quote for all segments as per annexure XIV & XV mandatorily. Partial bidding will not be considered for evaluation.

2. The Bidder should quote for all the items listed in this document. In case, the Bidder/s does not quote for all the items, the Bid shall be treated as incomplete and shall be rejected summarily.

3. CRITERIA FOR EVALUATION OF TENDER:

- The evaluation of the tenders will be done on the basis of fulfillment of Eligibility Criteria mentioned in the bid document and other terms and conditions as mentioned in the Tender Document. The award of contract will be further subject to any specific terms and conditions of the contract given the Tender document.

- Financial Bids will be evaluated for all Eligible Bidders which are fulfilling the Eligibility Criteria (Transporter/Taxi Operator/Company/Firm/Agency) and other terms and conditions mentioned in the Tender Document. The evaluation will be done only based on the intense merit position of the bid submitted for monthly hiring for 2500 KM, 26 day 312 Hours as well as tentative quantity of daily hiring for 8-hour 80 Km and outstation duties mentioned in the schedule. The Contract will be awarded to the Eligible Bidder based on the lowest reasonable quoted rate.

4. AWARD OF CONTRACT

- EdCIL reserves the right to split/divide the total work among two or more agencies (including L1, L2 and L3) in the ratio of 60:20:20, based on requirement, quality considerations, or risk mitigation, subjected to L2 and L3 agencies bidders who have agreed to match the L1 rates and all terms and conditions.

- After accepting of the contract if any of the awarded bidder fails to provide required number of vehicles, the contract is liable to be terminated along with forfeiture of Security Deposit and other consequential action such as blacklisting of the Transporter/Taxi Operator/Company/Firm/Agency or as may seem appropriate.

- EdCIL through the tender accepting authority or its authorized official will follow a due process to ascertain the quality, extent of satisfaction of services rendered to the client (in the nearby vicinity), other key criterion as the committee feels it appropriate. The authorized officials shall also assess the quality of existing work done/certificate will be verified, if so warranted.

5. Additional Bank Guarantee (BG), If Applicable.

In case any bidder quotes less than the estimated rates, the bidder has to submit the additional Bank Guarantee (PBG) in the following manner:

- In case rates quoted by the bidder are less than the estimated rates and ranges between 1% to 5% then the bidder has to submit additional BG of 5% of the quoted value.
- In case rates quoted by the bidder are less than the estimated rates and ranges between 5% to 10% then the bidder has to submit additional BG of 10% of the quoted value.
- For rates quoted by the bidder are 10% less than the estimated rates then the bidder has to submit additional BG of 15% of the quoted value.
- **The additional BG is required to be submitted along with the Tender Documents.**

6. The prices quoted by the bidder shall be fixed for the quantity mentioned for the duration of the contract and shall not be subject to adjustment on any account. The quantities shown against each segment are tentative and can overall increase/decrease by:

i) **+/-** 100% in case of daily basis hiring of vehicle.

ii) +/- 50 % in case of Monthly basis hiring.

7. Price bid has to be filled online on EdCIL's E-tendering Portal. In case, the financial bid documents are not complete in all respect the same should be treated as incomplete at financial bid stage and shall be considered non-responsive.

8. General Terms & Conditions

i) For Day-to-day Basis Hiring:

a) Vehicle utilized over 4 hours shall be considered as for payment of 8-hour 80 Km. The Rates for Vehicle utilized for 4-hour 40 Km will be half of the 8-hour 80 KM rates, however the rates applicable for extra KM will be same.

b) Maximum 8 Km Dead Mileage will be allowed each way to report/after release of the vehicle in Delhi/ NCR.

c) The description of vehicle i.e. make, type of fuel, model etc. is given in Section-5 "Scope of Work".

d) Premium vehicles on daily hiring basis are not required. Therefore, daily hiring rates are not indicated.

e) Vehicles can also be booked on Holidays/Sundays.

ii) For Monthly Hiring

a) The dead mileage/ Hours will be counted zero (0) from reporting place/Releasing place.

FINANCIAL BID SUBMISSION FORM

To:

GM (HR&A),
EdCIL (India) Limited
EdCIL House, 18 A, Sector-16 A
NOIDA – 201301 (U.P.), India

Dated: ___/___/2025

Dear Sir,

We, the undersigned, offer to provide "Selection of Agency for Hiring of Quality Vehicles for EdCIL (India) Limited Corporate Office, Noida and TSG project office, New Delhi". In accordance with your request for proposal/Tender dated ___/___/2025.

Our attached Financial Bid is for the amount of _____ *[Indicate the corresponding to the amount(s), currency(ies) {Insert amount(s) in words and figures}].*

Please note that all amounts shall be the same as in Price Bid. Our Financial Bid shall be binding upon by us subject to the modifications resulting from Contract negotiations, if any, up to expiration of the validity period of the Proposal.

Yours sincerely,

Authorized Signature {In full and initials}:
Name and Title of Signatory:
In the capacity of:
Address:
E-mail:

PRICE BID FORMAT (Prices to be filled in excel sheet)

SUMMARY OF FINANCIAL BID

NIT No. EdCIL/Admin./2(11)/2025-Travel/1 dated 19.08.2025

Name of Work: Selection of Agency for Hiring of Quality Vehicles for EdCIL Corporate Office, NOIDA and TSG Project office, New Delhi.

Annexure –XIV

Part -1

1.0 SCHEDULE OF RATES:

Rates hiring on daily basis: Required to upload scanned copy in PDF format

(Bidders may fill in the unit rate and amount offered. The tender would be evaluated based on total amount quoted against monthly hiring)

Name of Agency:										
	Local Running					**Out Station Duty**				
Sr N		**quantity**	**Rates**	**GST**	**Total**		**quantity**	**Rates**	**GST**	**Total**
1	**Small category vehicle**									
	8 H /80 KM	**14**				**Minimum Running 250 km**	**1**			
	Extra Km					Rate Per Km Plain				
	Extra Hour					Rate Per Km Hills				
	Night Charges (after 23 Hours & up to 0500 Hrs.)	Rate only				Driver allowance/ day	Rate only			
2	**Mid category vehicle**									
	8 H /80 KM	**44**				**Minimum Running 250 km**	**11**			
	Extra Km					Rate Per Km Plain				
	Extra Hour					Rate Per Km Hills				
	Night Charges (after 23 Hours &up to 0500 Hrs.)	Rate only				Driver allowance/ day	Rate only			
3	**Large category vehicle / MUV**									
	8 H /80 KM	**15**				**Minimum Running 250 km**	**5**			
	Extra Km					Rate Per Km Plain				
	Extra Hour					Rate Per Km Hills				
	Night Charges (after 23 Hours & up to 0500 Hrs)	Rate only				Driver allowance/ day	Rate only			
4	**SUV**									
	8 H /80 KM	**10**				**Minimum Running 250 km**	**5**			
	Extra Km					Rate Per Km Plain				
	Extra Hour					Rate Per Km Hills				
	Night Charges (after 23 Hours & up to 0500 Hrs)	Rate only				Driver allowance/ day	Rate only			
	Total									
5	**Premium Sedan including all Luxury vehicles**									
	8 H /80 KM					**Minimum Running 250 km**				
	Extra Km					Rate Per Km Plain				
	Extra Hour					Rate Per Km Hills				
	Night Charges (after 23 Hours & up to 0500 Hrs)	Rate only				Driver allowance/ day	Rate only			
	Total									
	Total of (1 to 4 for 8-hour 80 Km amount and Minimum running 250 Km amount):									

Annexure –XV

Part - 2

Rates on Monthly hiring basis (Prices to be filled in excel sheet)

(Bidders may fill in the unit rate and amount offered. The tender would be evaluated based on total amount quoted against monthly hiring)

	Name of the agency							
Sr. No.	**Criteria**	**Rates per month for hiring of Vehicle for running in Delhi / NCR upto 2500 KM, 26 days and 312 Hours in a month.**	**Rates of per extra hour (beyond duty Hours)**	**Rate per Kilometer beyond 2500 Kilometers**	**Night Charges between 2300 hrs& 0500 Hrs.**	**Rates for 12 Hours (Duty Hours) / 100 Kms (On National Holidays/ Extra Day)**	**Total Without GST**	**Total With GST**
1		**Small size vehicle**						
	Quantity	1	0	0	0	0		
	Unit Rate Offered						-	-
	Amount Offered						-	-
	GST %						-	-
	Total Without GST							-
	Total With GST						-	
2		**Mid-size vehicle**						
	Quantity	26	0	0	0	0		
	Unit Rate Offered						-	-
	Amount Offered						-	-
	GST %						-	-
	Total Without GST							-
	Total With GST						-	
3		**Large size Vehicle / MUV**						
	Quantity	4	0	0	0	0		
	Unit Rate Offered						-	-
	Amount Offered						-	-
	GST %						-	-
	Total Without GST							-
	Total With GST						-	
4		**SUV**						
	Quantity	Rate only	0	0	0	0		
	Unit Rate Offered						-	-
	Amount Offered						-	-
	GST %						-	-
	Total Without GST							-
	Total With GST						-	
5		**Premium Sedan including all Luxury vehicles**						
	Quantity	Rate only	0	0	0	0		
	Unit Rate Offered						-	-
	Amount Offered						-	-
	GST %						-	-
	Total Without GST							-
	Total With GST						-	
	Total of Amount (1 to 3) (Rs.)							